

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF

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1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0014		2. DELIVERY ORDER/ CALL NO. 0013		3. DATE OF ORDER/CALL 2002May01		4. REQ/ PURCH. REQUEST NO. 1J821021160200		5. PRIORITY	
6. ISSUED BY U.S. SPECIAL OPERATIONS COMMAND/SOAL-K [REDACTED] MACDILL AFB, FL 33621-5323				CODE USZA22		7. ADMINISTERED BY (If other than 6) DCMA CLEARWATER 9549 KOGER BLVD. GADSEN BLDG., SUITE 200 ST. PETERSBURG, FL 34615-4822			
9. CONTRACTOR SVERDRUP TECHNOLOGY, INC. [REDACTED] 5340 W. KENNEDY BLVD. SUITE 300 TAMPA FL 33609				CODE 096A3		FACILITY		10. DELIVER TO FOB POINT BY (Date) 2003Apr30	
						12. DISCOUNT TERMS Net 30 Days		11. MARK IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	
						13. MAIL INVOICES TO THE ADDRESS IN BLOCK SEE BASIC CONTRACT - SECTION G			
14. SHIP TO USSOCOM/SORR-CCI [REDACTED] 7701 TAMPA POINT BLVD TAMPA, FL 33621-5323				CODE USZA22		15. PAYMENT WILL BE MADE BY DFAS OM/FP PO BOX 7020 BELLEVUE, NE 68005-1920			
						MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.			
16. TYPE OF ORDER		DELIVERY/ CALL <input checked="" type="checkbox"/> X PURCHASE <input type="checkbox"/>		This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your quote dated _____ Furnish the following on terms specified herein.					
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR				SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:									
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule									
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE	23. AMOUNT
		SEE SCHEDULE							
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle					25. TOTAL			\$97,672.60	
					CONTRACTING / ORDERING OFFICER			29. DIFFERENCES	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____					27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.		30. INITIALS
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR
									34. CHECK NUMBER
									35. BILL OF LADING NO.
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.	
								42. S/R VOUCHER NO.	

**Sverdrup Technology
Unified and Special Operations Group****Price Proposal – SORR – Budget Formulation**

CLIN 0006 Labor (FFP)			\$ 97,497.60
CLIN 0002 Materials (Cost Reimbursable)	1	LO	\$75.00
CLIN 0003 Local Travel (Cost Reimbursable)	1	LO	\$100.00
CLIN 0007 Technical Data	1	LO	NSP
Grand Total			\$ 97,672.60

SPECIAL INSTRUCTIONS

All deliverables under this task order which are not clearly called out in the statement of work with specific performance requirements shall be issued to the contractor's Task Leader in the form of a written document issued by the Contracting Officer Representative (COR). The contractor shall document performance, hours, and costs, and the date of delivery of the draft or final deliverable in accordance with the contract data requirements listing.

ACCOUNTING AND APPROPRIATION DATA

AA: 9720100.56SF SC2 52SF CKG100 010000 592AB 015498 525700 F25700 ESP:HQ 1J821021160200
AMOUNT: \$97,672.60

**STATEMENT OF WORK (SOW)
FOR
HEADQUARTERS USSOCOM BUDGET FORMULATION
SUPPORT**

1.0 SCOPE

This Task Order (TO) SOW for the Acquisition, Logistics, Management, and Business Operations Support (ALMBOS) contract covers budget development, data gathering and analysis, processes and systems monitoring, project status, and document preparation. It covers technical support for the integration and coordination function associated with formulation of the USSOCOM Procurement, RDT&E, and MILCON Budget Estimate Submissions (BES) and President's Budget (PB) submissions.

Contractor technical support is to be performed under the guidance of Headquarters, USSOCOM Comptroller Directorate, Investment Division (SORR-CCI).

2.0 BACKGROUND

The USSOCOM Comptroller is responsible for the preparation and submission of all budget products on behalf of the headquarters and components. The Procurement, RDT&E, and MILCON Budget Estimate Submissions (BES) and President's Budget (PB) documents are critical components of these budget products.

3.0 APPLICABLE DOCUMENTS

The documents applicable to the work to be performed are the DOD Financial Management Regulation, DOD 7000.14-R, Office of Management and Budget (OMB) Circular A-11, and also those identified in the ALMBOS basic contract SOW paragraph 1.1.

4.0 REQUIREMENTS

The contractor shall support the USSOCOM budget formulation and budget execution processes. These processes include planning and analysis, integration and coordination, scheduling, tracking, data gathering, preparation of graphical presentations, conflict resolution, and data integration.

4.1 The contractor shall serve as the primary point of contact (POC) for planning, de-conflicting and scheduling the budget formulation process under the guidance of the Government task leader. The contractor shall perform analysis of the Program Objective Memorandum (POM), BES, and PB schedules and prepare recommended milestones, detailed tasks, responsibility assignments, and the official schedules which are issued to

the SOAL and Command Engineers. The contractor shall act as the POC for planning tools, tracking, metrics, schedule de-conflicting, and lessons learned from all aspects of the budget formulation process. The contractor shall produce management status reports that monitor the budget formulation process. (CDRL A002)

4.2 The contractor shall support the OSD Comptroller database update process, including the creation and maintenance of the Comptroller Information System (CIS) database, and, updates to the RDT&E, Procurement and MILCON Program databases and other external databases.

4.3 The contractor shall track Planning, Programming, Budgeting, and Execution System Management Information System (PPBES MIS) functional requirements, prepare and monitor PPBES MIS change requests, and implement budget exhibits produced in the PPBES MIS.

4.4 Travel and Per Diem. Only local travel will be performed under this task.

4.5 Monthly Cost and Performance Report. The contractor shall submit a monthly cost and performance report as per paragraph 2.3.10 of the ALMBOS contract SOW. (CDRL A001)

4.6 Facilities, Supplies, and Services. The government will provide office space for two contractors working on MacDill in support of this effort. Facilities will consist of two desks, chairs, filing areas, phones, computers, and supplies. Contractors will have access to a photocopier, data fax, and shredder on a non-interference basis when needed to perform the work requirements set forth herein.

5.0 DELIVERABLES

Deliverable shall be as specified by the Contract Data Requirements List (CDRL). The government will have 15 government work days to complete the review of each deliverable and accept or reject the deliverable in writing. When the government fails to complete the review within the review period the deliverable will become acceptable by default.

6.0 ACCEPTANCE

The SORR-CCI Performance Monitor shall make acceptance of all deliverables. SORR-CCI shall evaluate the deliverable for correctness, completeness, sufficiency of technical content, and compliance with applicable specifications and standards. USSOCOM shall take ownership of all products, reports, analyses, and work papers generated by the contractor as government owned.

7.0 SECURITY

Performance of this task order requires (b)(2)High contract team members. Data generated under this delivery order shall be classified in accordance with appropriate security guidance.

8.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the government shall be protected from public disclosure in accordance with the markings contained thereon. All other information related to the items to be delivered or services to be performed under this task order shall not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer or the Contracting Officer of the contract.

18. ESTIMATED
TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					<i>Form Approved</i> OMB No. 0704-0188						
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Listed in Block E.											
A. CONTRACT LINE ITEM NO. 0007		B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER <u>X</u> _____							
D. SYSTEM/ITEM BUDGET FORMULATION			E. CONTRACT/PR NO. USZA22-02-D-0014/0013		F. CONTRACTOR Sverdrup Technology, Inc						
1. DATA ITEM NO. A002		2. TITLE OF DATA ITEM TECHNICAL REPORT - STUDY/SERVICES			3. SUBTITLE Status Reports						
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80508			5. CONTRACT REFERENCE PARA 4.1		6. REQUIRING OFFICE SORR-C, SORR-CCI						
7. DD 254 REQ TBD		9. DIST STATEMENT REQUIRED		10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION ASREQ					
8. APP CODE TBD		TBD		11. AS OF DATE ASREQ		13. DATE OF SUBSEQUENT SUBMISSION ASREQ					
16. REMARKS Electronic Submission Required						14. DISTRIBUTION					
						a. ADDRESSEE		b. COPIES			
								Draft		Final Reg Repro	
						SORR-C				1	
						SORR-CCI				1	
15. TOTAL						2					
G. PREPARED BY		H. DATE		J. DATE 16 Apr 02							

17. PRICE GROUP

18. ESTIMATED
TOTAL PRICE